

June 19, 2017 Election Procedure

St. Charles Imperial Beach

Councils

- 1. Submit delegate form to Secretary Tony Villaman upon arriving.**
- 2. Secretary gives Delegate Sheet to Trustees for election.**
- 3. Verify with Treasurer Armando Mena that your council is current with their dues.**
- 4. Make sure elected or alternate delegates have signed in with the Trustees.**

Delegates and District Deputies for 2017-2018

- 1. Sign in at the Trustee Table**
- 2. Receive your ballots.**

Election will take place under new business.

- 1. Trustees verify that there is a quorum**
- 2. Election begins: repeat these steps with each positions.**
 - a. Election Order**
 - i. President, Vice President, Secretary, Treasurer**
 - b. Procedure**
 - i. Nominator puts into nomination a candidate for the position.**
 - ii. Someone seconds the nomination.**
 - iii. Continue with nominations until there are no more.**
 - iv. Nominations Closed**
 - v. If more than 1 Candidate**
 - 1. Nominator is given 2 minutes to speak about candidate.**
 - 2. Candidate is given 2 minutes to address the attendees.**
 - vi. Balloting**
 - 1. Fill out ballot per instructions and return to trustees.**
 - vii. To be elected candidate must receive 50% + 1 of the delegates present and voting. (Using guidelines for election of State Officers)**
 - c. Repeat these steps with each position**