

## June 10, 2016 Election Procedure

St. Gregory the Great Church, 11451 Blue Cypress Drive,  
San Diego, CA 92131

### Councils

1. Submit delegate form to Secretary Jesse Ramirez upon arriving.
2. Verify with Treasurer Tony Villaman that your council is current with their dues.
3. Make sure that the Grand Knight and elected or alternate delegates have signed in with the Warden or his representative at the door.

### Delegates and District Deputies for 2016-2017

1. Sign in at the door with the Warden or his representative
2. Proceed to Trustee Table to receive your ballots.

### Election will take place under new business.

1. Trustees verify that there is a quorum
2. Trustees announce slate of officers who have indicated to them by May 13, 2016 that they are running for an office.
3. Election begins: repeat these steps with each positions.
  - a. Election Order
    - i. President, Vice President, Secretary, Treasurer
  - b. Procedure
    - i. Nominator puts into nomination a candidate for the position.
    - ii. Someone seconds the nomination.
    - iii. Continue with nominations until there are no more.
    - iv. Nominations Closed
    - v. If more than 1 Candidate
      1. Nominator is given 2 minutes to speak about candidate.
      2. Candidate is given 2 minutes to address the attendees.
    - vi. Balloting
      1. Fill out ballot per instructions and return to trustees.
    - vii. To be elected candidate must receive 50% + 1 of the delegates present and voting. (Using guidelines for election of State Officers)
  - c. Repeat these steps with each position